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# April 27, 2020 Sprint Report

Vaishnav Balaji, Mark He, Lena Li, Cindy Su

Martin Barrett, Project Advisor

[Project Community Partner Meeting Notes (04/24)](https://drive.google.com/open?id=1dVYOdzU2pL55SISY0LO2OJSoh-84hLVJGO-Orgb5m0E)

[Project Schedule](https://docs.google.com/document/d/1Khg0goxF9kqvc-aicnQ0l8Bs42wHMonFEC0pvzihi3E/edit?usp=sharing)

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*Executive Summary*

This week, the team was able to test out the web pages that Mark, the external web developer, has been building and provide relevant feedback for additional improvement. In addition, we have been making progress as usual and are moving into the user-testing phase of the AACI legislation tracker. Since Mark is almost done with the overall product, we expect that major aspects of the user experience should be working properly and that there should be no major issues such as bugs or typos. We will continue to communicate with our client to ensure that as admins, they find the adding, updating, and deleting of entries to be easy to use.

Accomplishments Since Last Sprint

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Title** | **Description** | **Member (Hours)** | **Date** | **Completed or In-progress** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

# Individual Time Breakdown (Excluding Class)

|  |  |  |
| --- | --- | --- |
| **Name** | **Main Tasks** | **Total hours** |
| Vaishnav Balaji |  |  |
| Mark He |  |  |
| Lena Li |  |  |
| Cindy Su |  |  |

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# Blocks and Problems

This sprint, we were able to make progress and approach the closure of the project quite smoothly. We did not encounter any significant blocks or problems this sprint. As mentioned last sprint, we had some joint feedback on the staging website with our points of contact from AACI and managed to deliver the feedback to Mark, the external developer. The block with user testing still exists in a way that our client still does not have the definite list of volunteers. Though our client mentioned that they had started to contact potential volunteers, we accounted for the worst case of not getting any results before the project closure and notified our client that we would make the survey accessible to them so they could still conduct after we leave and view the results.

During this week’s client meeting, we talked mainly about how to prepare for the final presentation. Since we are going to make the slides, and our client will read our slides and present the majority of our achievements in the projects, there is a potential risk that our idea of what to present does not 100% align with what our clients have in mind. To prevent this risk, we plan on finishing the slides before the client meeting next week to allow our client more time to read our presentation slides. We also plan to practice the presentation together at the next client meeting so that we make sure both sides are on the same page and prepared to give the final presentation.

# Goals / Targets for the Next Sprint

|  |  |  |  |
| --- | --- | --- | --- |
| **Title** | **Description** | **Hours (members)** | **If it appeared again, why?** |
| User-testing recruitment | Continue to gather survey responses and user testing interviews from AACI members in order to provide feedback to Mark if there are any minor issues related to the user experience. | 2 (all) | We are continuing to work with members of AACI and related organizations to gather user testing feedback of our pages. |
| Continue to work with Mark (external developer) to finalize pages | We will continue to provide feedback to Mark to finalize the pages that he is implementing and communicate over Basecamp. | 2 (all) | Our pages are still a work-in-progress as we continue to finalize the design. |
| Personal project reflection | Begin working on the personal project reflection to document overall experience working on the project, individually. | 3 (all) |  |
| Logo and Project Information | Start to finalize project information by drawing from the proposal and primary sources from AACI to develop the final deliverable. | 2 (all) |  |
| Final Report | Begin writing the final report to document the accomplishments that have been made from the beginning to the end of the project. | 2 (all) |  |
| Project Deliverables | Wrap up the final project by communicating with Mark about finished product pages and write necessary proper user experience documentation and guidance for next year’s group. | 2 (all) |  |

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# Community Partner Relationship

Our progress this week is primarily focusing on communicating with Mark and finishing the first iteration of the implement of the website. Mark showed some great progress and finished the first implementation on Tuesday. We exchanged some information through basecamp and the staging website went available Wednesday night for us to review.

Jaren was happy that we can now see the staging website, and it feels completely different when we can test the website outside from the prototype. Our group collectively made a feedback document and discussed it with Jaren and Emily during our meeting Friday. Mark promised that the new iteration will be live on Monday night or Tuesday.

We also talked more on our user testing through the meeting. Jaren will bring the topic to the AACI’s internal monday meeting, and hopefully we can have some eager participants to test the website. We imagine a short virtual interview would work best, if we all have the time and technology is easy to figure out. Otherwise just filling out the survey would also give us a lot of useful opinions.